

For Office Use Only

PI DATE/SLOT: _____

Roll No.: _____

Remarks : ELIGIBLE / NOT-ELIGIBLE

Any other: _____

Authorised signatory

FORMAT OF APPLICATION

(Information to be filled in BLOCK Letters)

To,

AIR INDIA CHARTERS LTD
Kochi

Affix recent
Passport size
coloured photograph
(Self attested)

POST APPLIED FOR : _____

1. Name : _____
(SURNAME) (NAME) (MIDDLE NAME)

2. Father's Name : _____
(SURNAME) (NAME) (MIDDLE NAME)

3. Date of Birth : _____ (dd / mmm / yyyy)

4. Place & State of Birth: _____

5. Age (as on 1st May, 2016): _____
(YEARS) (MONTHS)

6. Contact Details

a) Mailing Address : _____

City _____ Pin code _____
State _____

b) Telephone No. : Residence with STD Code : _____
Mobile: _____

c) Email address (MANDATORY): _____

7. Gender : Male Female

8. Nationality : _____

9. Religion : _____

10. a) Whether SC / ST / OBC / Unreserved :

| <i>SC</i> | <i>ST</i> | <i>OBC</i> | <i>Unreserved</i> |
|-----------|-----------|------------|-------------------|
| | | | |

Indicate Category to which you belong by marking 'X' in the appropriate box ←

If SC/ST – attach copy of the Caste Certificate.

If OBC – furnish certificate including the "Non-Creamy layer clause". OBC community should be as per the Central List of OBCs published by the Government of India).

b) Whether Ex-Serviceman : **YES / NO**

If 'Yes', furnish details of service, position held, date of release, details of experience after release (attach copies of relevant documents)

c) Whether working in any Govt., Semi-Govt. / Public Sector Undertaking or autonomous body : **YES / NO**. If "Yes", enclose "No Objection Certificate"

11.

A. Educational Qualifications : (Matriculation / SSC onwards)

| Examination(s) Passed (Specify Degree/Diploma/ Course) | Name of the University / Institution | Date, Month & Year of Passing | Duration | Percentage of marks (Class / Division) |
|--|---|--|-----------------|---|
| 10 th (SSC) | | | | |
| 12 th (HSC or Pre-Degree) | | | | |
| 1 st Year Graduation | | | | |
| 2 nd Year Graduation | | | | |
| 3 rd Year (Final) Grad Bachelor's Degree In _____ — | | | | |

B.

| Examination/Courses Passed | Name of the University/Institution | Month & Year of Passing | Duration | Percentage of Marks (Class/Division) |
|---|---|------------------------------------|-----------------|---|
| Bachelor Degree in Engineering (Specify field) 1 st Year 2 nd Year 3 rd Year 4 th Year | | | | |

C.

| Examination/Courses Passed | Name of the University/Institution | Year | Semester | Month & Year of Passing | Percentage of Marks (Class/Division) |
|---|---|-------------|-----------------|------------------------------------|---|
| Any other (specify) _____ _____ | | | | | |
| Management Degree (Specify Specializations) _____ _____ | | | | | |

12. Fluency in Languages: Tick 'X' in appropriate spaces.

| Languages | Read | Speak | Write | Remarks* |
|--|-------------|--------------|--------------|-----------------|
| (a) English | | | | |
| (b) Indian (Specify) _____ | | | | |
| (c) Foreign (specify) Arabic/others_____ | | | | |

*Indicate whether any Certificate/ Language Course done and the duration of the course.

13. Work Experience (if any):

| Name of Company | Period of Employment | Capacity / Position held | Nature of Job |
|------------------------|-----------------------------|---------------------------------|----------------------|
| | | | |
| | | | |
| | | | |
| | | | |

14. Particulars of Demand Draft (in favour of **Air India Charters Ltd.** payable at **Mumbai**) :

| Name & Address of the Issuing Bank & Branch | Date of Issue | Demand Draft No. | Amount (Rs.) |
|--|----------------------|-------------------------|---------------------|
| | | | |

15. Relatives working in Air India Charters Ltd / Air India Air Transport Services Ltd / Hotel Corporation of India Ltd / Alliance Air / Air India Limited)

| Name | Designation | Company | Relationship |
|------|-------------|---------|--------------|
| | | | |
| | | | |

Declaration:

I hereby certify that the foregoing information is correct to the best of my knowledge and belief. I have not suppressed any material fact or factual information in the above statement. I am aware that in case I have given wrong information or suppressed any material fact or factual information, or I do not satisfy the eligibility criteria according to the advertisement, then my candidature will be rejected / services terminated even after employment, without giving any notice or reasons thereof.

Place: _____

Date : _____

Signature

List of following Documents (self-attested copy) to be attached with the Application :

(ORIGINALS for verification only to be brought at the time of Interview)

| | | |
|-------|---|--|
| i) | Application Fee, wherever applicable | |
| ii) | 05 Additional Recent Passport Size Photographs | |
| iii) | School Leaving Certificate or SSC Passing Certificate | |
| iv) | Matriculation Mark-sheet | |
| v) | 12th Std / Pre-Degree Mark-sheet and Passing Certificate | |
| vi) | Degree Mark-sheet and Passing Certificate (with copies of Mark-sheets of all Semesters) | |
| vii) | All Other Mark-sheets / Certificates, if any | |
| viii) | Diploma/Degree in Catering, if any | |
| ix) | Domicile Certificate, wherever applicable | |
| x) | Caste Certificate in case of SC / ST / OBC candidates | |
| xi) | Experience Certificate (s) wherever applicable | |
| xii) | Discharge Certificate, in case of Ex-Serviceman | |
